


Document Title	Quality Policy	Page 1 of 3	
Document Number	SOP-013	Document & Process Owner	
Version	Rev 0		Top Management
Status	Approved	WaterSep BioSeparations Corp	
ISO Citation	5.2		

## QUALITY POLICY SOP

### 1. PURPOSE & SCOPE:

Top management should exhibit leadership and demonstrate commitment to the quality management system (QMS).

### 2. ISO 9001:2015 REFERENCE:

<p><b>5.2 Policy</b></p> <p><b>5.2.1 Establishing the quality policy</b></p> <p>Top management shall establish, implement and maintain a quality policy that:</p> <ul style="list-style-type: none"> <li>a) is appropriate to the purpose and context of the organization and supports its strategic direction;</li> <li>b) provides a framework for setting quality objectives;</li> <li>c) includes a commitment to satisfy applicable requirements;</li> <li>d) includes a commitment to continual improvement of the quality management system.</li> </ul> <p><b>5.2.2 Communicating the quality policy</b></p> <p>The quality policy shall:</p> <ul style="list-style-type: none"> <li>a) be available and be maintained as documented information;</li> <li>b) be communicated, understood and applied within the organization;</li> <li>c) be available to relevant interested parties, as appropriate.</li> </ul>
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### 3. ABBREVIATIONS:

MRI	Management review input
MRO	Management review output
QMS	Quality management system
QO's	Quality objectives
QP	Quality policy

### 4. RESPONSIBILITY:

Top management is responsible for crafting, publicizing, and maintaining the currency of WaterSep's Quality Policy.

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**5. PROCEDURE - QUALITY POLICY KEY WORDS:**

<b>Who</b>	<b>When Where Why How</b>
Management	Top management
Organization	All employees
Interested parties	WaterSep's suppliers, customers, select regulatory agencies, select professional organizations, and anyone else it engages in business with who cares about the ways in which WaterSep does business.
<b>What</b>	<b>When Where Why How</b>
Quality management system (QMS)	Entire quality effort from top to bottom
Quality policy (QP)	Top two or three quality objectives <b>MRI</b>
Quality objectives (QO's)	High-level list of important quality activities
Continual improvement	Operational goal - a mistake-free environment
Applied	Communicated <b>MRO</b>
Documented	Posted, printed, advertised <b>MRO</b>

**6. PROCEDURE - OFFICIAL VERSION OF WATERSEP'S QUALITY POLICY:**

**WaterSep BioSeparations Corp.**

We are:

A premier manufacturer of hollow fiber cartridge filters of superior quality

We are dedicated to:

Meeting every customer's requirements, zero defects,

and

Continuous process improvements.

Copies of the QP should be posted throughout the WaterSep facility and placed in a prominent position on the company's website.

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**7. RECORDS:**

None.

**8. DOCUMENT APPROVAL / REVISION HISTORY:**

Version	Author	Brief description of changes	Approvals - sign & date		
			Document & process owner	Management	QA
0	W. Larsen	Original	<i>A. Herczeg</i> 06-Jul-2016	<i>A. Herczeg</i> 06-Jul-2016	<i>W.A. Larsen</i> 06-Jul-2016

**9. INFORMATION FLOW:**

EDA	SDA	MRI	MRO	Other
		X	X	

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